

**OLYMPICS WORKING GROUP held at COUNCIL OFFICES LONDON ROAD  
SAFFRON WALDEN at 6.30 pm on 5 MARCH 2012**

Present: Councillor M Lemon – Chairman.  
Councillors P Davies, S Favell and D Morson.

Also present: Councillor H Rolfe and C Mummery (Artistic Manager for Sparks Will Fly).

Officers in attendance: G Bradley (Community Partnerships Manager); L Bunting (Democratic Services Officer); J Mitchell (Chief Executive) and C Wingfield (Museum Curator).

**OWG37 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

An apology for absence was received from Councillor J Rich and the Emergency Planning Officer, Lisa Lipscombe. There were no declarations of interest.

**OWG38 MINUTES**

The Minutes of the meeting of the Working Group held on 30 January 2012 were approved and signed by the Chairman as a correct record, subject to the addition of Councillor J Rich in the list of apologies for the meeting.

**OWG39 'SPARKS WILL FLY IN UTTLESFORD' – UPDATE**

An updated summary was circulated on progress to date. The Community Partnerships Manager said she had attended a meeting earlier in the day at which she found that this District were generally in line with other authorities with arrangements for the events being held all over the county.

Also circulated was a draft activity contract which participants were to complete to commit their organisations to the event. Copies of the contract were to be sent out later this week.

The giant glass bead was on display for members of the Working Group to view at the meeting. A touring exhibition of all the beads was to be arranged in each district, after which each bead would be returned to its original district for permanent homes to be found for them for display.

The Community Partnerships Manager produced a list of possible VIPs to attend the Hylands Park finale on 6 July 2012. This was discussed by the Working Group.

**OWG40 OLYMPIC TORCH**

The Community Partnerships Manager provided a brief summary on progress to date with the Torch Relay in this District. She said she was to meet with the local Police on 14 March to discuss policing issues for both the Sparks Will Fly and Torch Relay events. A meeting would also be held with the authority's Performance and Communications Manager to discuss publicity.

**OWG41 DIAMOND JUBILEE**

A meeting had taken place with the Town Council and community representatives to discuss Summer Events. The Saffron Walden Town Council is considering plans for events to be held on The Common to commemorate the Queen's Diamond Jubilee. There were concerns regarding the timings of events and the possible lighting of a Jubilee beacon. The Community Partnerships Manager reported that many villages were organising events with more information arriving all the time.

Councillor Rolfe referred to the Queen's legacy of planting oak trees to celebrate the Jubilee. The Chief Executive considered that the District Council could donate six oak trees and would try to find a place central to the District to plant them.

**OWG42 DATE OF NEXT MEETING**

The next meeting was arranged to be held on Monday, 16 April 2012 at 6.30 pm.

The meeting ended at 7:40 pm.